

Meeting of the Executive
Monday 10 October 2005 at 7.00 pm
LIST OF DECISIONS

PRESENT: Councillor John (Chair), Councillor Coughlin (Vice-Chair) and Councillors Beswick, Fox, Jones, Kagan, D Long, Lyon and R S Patel.

Apologies for absence were given on behalf of Councillor Thomas.

Councillors Moher and Sayers also attended the meeting.

ITEM 1 Future organisation of Special Educational Needs provision in Brent

Summary:	This report summarises the results of the extensive consultation which has taken place on improving provision for special educational needs in Brent. It sets out final proposals for the future organisation of special educational needs provision in the Authority.
Ward(s):	All
Decision Taken:	<ul style="list-style-type: none"> (i) That there should continue to be 5 special schools in Brent (paragraph 3.7 of the report refers); (ii) that Manor School should be re-designated as a school for primary aged children with severe learning difficulties and autism to reflect more closely the current profile of needs met by the school (paragraph 3.9 of the report refers); (iii) that arrangements be piloted at Vernon House to enable a small number of temporary or part-time placements whilst a pupil remains on the roll of a Brent mainstream school (paragraph 3.11 of the report refers); (iv) that the admission criteria for Grove Park School be amended to enable a wider range of learning needs to be met at the school as previously agreed by the Governing Body at Grove Park School (paragraph 3.13 of the report refers); (v) that the following recommendations with revenue implications be approved in principle at this stage: <ul style="list-style-type: none"> i) that a third secondary Pupil Referral Unit should be established for pupils with high level support needs at Key Stage 3 and 4 (paragraphs 3.16, 3.17 of the report refer); ii) resourced mainstream provision for children with physical disabilities should be developed in designated primary and secondary schools across the Borough (paragraphs 3.19, 3.20, 3.21

	<p>of the report refer)</p> <p>iii) a specialist outreach service should be developed to provide consultancy support to schools on including children with a range of complex needs (paragraphs 3.22, 3.23, 3.24, 3.25 of the report refer).</p> <p>(vi) that work be undertaken by officers in consultation with the Schools Forum, to review the formula funding arrangements for special schools in light of the proposed changes set out in this report, noting that this may have revenue implications;</p> <p>(vii) that it be noted that the total revenue costs are estimated at £1.5 million per year (see paragraph 4.8) but will be offset by savings on out-borough placements in the medium term (see paragraph 4.17) and that the above recommendations which have revenue implications can only be approved in principle at this stage and will need to be reconsidered through a further report once details of school funding arrangements for 2006/07 onwards are clearer;</p> <p>(viii) that it be noted that consultation with the School Forum will be required on the financial implications arising from this report;</p> <p>(ix) that it be noted that significant capital investment is required to secure the necessary improvements in local provision for meeting special educational needs. All capital costs will be met from within the £7.7 million identified in the agreed 2005/8 capital investment plan.</p>
--	--

ITEM 2 Approval by the School Organisation Committee of the Council’s Proposals on the Future Organisation of Wembley Manor Infant and Wembley Manor Junior Schools

Summary:	This report informs the Executive of the approval by the School Organisation Committee (SOC) with regard to Council’s proposals for the future organisation of Wembley Manor Infant (with a Nursery) and Wembley Manor Junior schools. The Council’s proposals were to close both schools and open a new Primary School (for children aged 4+ to 11, with a Nursery) in their place on the existing site, with a capacity of 4 Form Entry. The net effect of the proposals is to amalgamate the two schools and then expand the new primary school from 3 form entry to 4 form entry, with a Nursery. The name of the new school will be decided by the Temporary Governing Body.
Ward(s):	All

Decision Taken:	none taken – report withdrawn.

ITEM 3 Authority to award the contract for the installation of CCTV cameras for Brent Council and Wembley National Stadium

Summary:	This report requests authority to award the contract for the supply, installation and maintenance of CCTV cameras on roads around Wembley National Stadium as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.
Ward(s):	All
Decision Taken:	That the contract for the supply, installation and maintenance of twelve public safety and traffic monitoring CCTV cameras around Wembley National Stadium (including the supply and installation of ducting and fibre to enable the Council to own, rather than rent, the CCTV transmission lines) be awarded to Tyco Integrated Systems Limited, subject to the Director of Finance and Corporate Services being satisfied that adequate funding is in place.

ITEM 4 West London Sub Regional Development Framework

Summary:	This report provides a brief summary of the Mayor of London's Sub-Regional Development Framework for West London, and proposes a response on behalf of the Brent Council.
Ward(s):	All
Decision Taken:	That the proposed response on behalf Brent Council, as set out in paragraphs 3.12 – 3.21 of the report and the schedule which forms Appendix 1, be agreed and sent to the Mayor of London.

ITEM 5 Authority to Award Contract for Wembley Park Station Bridge Strengthening

Summary:	This report requests authority to award the contract for the Wembley Park Station Bridge Strengthening and Ancillary Works as required by Contract Standing Order No 88. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be
-----------------	---

	awarded.
Ward(s):	All
Decision Taken:	<p>(i) That it be agreed -</p> <p>(a) if the funding from S106 monies from Transport for London becomes available, and subject to the Director of Finance and Corporate Resources being satisfied that adequate funding is in place, the contract for Wembley Park Station Bridge Strengthening Works and Ancillary Works be awarded to J Murphy and Sons Ltd;</p> <p>(b) if the funding from S106 monies from Transport for London does not become available, or the Director of Finance and Corporate Resources is not satisfied that adequate funding is in place, the contract for the Wembley Park Bridge Strengthening Works alone be awarded to J Murphy and Sons Ltd;</p> <p>(ii) that the Director of Environment & Culture, in consultation with the Director of Finance and Corporate Resources, be authorised to determine whether to award the contract in paragraph (a) or the contract in paragraph (b) above depending on the outcome of the negotiations over the s106 funding from Transport for London.</p>

ITEM 6 Freedom of Information

Summary:	<p>This report is a review of the Council's position some 8 months after the disclosure provisions of the Freedom of Information (Fol) Act 2000 came into force in January 2005. Preparations made in 2004 and new procedures implemented across the Council have ensured that we are meeting our statutory obligations under the Act. A full review of our Fol procedures has been made and between July and September 2005 two reports have been taken to Corporate Management Team (CMT). In common with many other authorities there are some issues that need attention. Some of the recommendations approved by CMT also require the approval of the Executive.</p>
Ward(s):	All
Decision Taken:	<p>(i) That the amendments to the Fol Policy detailed in paragraphs 3.8 to 3.11 of the report be agreed;</p> <p>(ii) that the Director of Finance and Corporate Resources be the Council's Information Champion as discussed under paragraph heading 3.12 of the report;</p>

	<p>(iii) that the Council's policy should continue to be not to provide information where the cost of doing so would exceed the appropriate limit as set out in the FoI Act Fees Regulations (FoI and Data Protection (Appropriate Limit and Fees) Regulations 2004), detailed in paragraph 3.16 of the report;</p> <p>(iv) that the FoI Fees Policy be amended to charge for disbursements only where a fee of £2 or more will be incurred. This is discussed in paragraph 3.17 of the report;</p> <p>(v) that work commence on the e-Government National Priority Outcome G19 as detailed in paragraph 3.22 of the report;</p> <p>(vi) that it be noted a request for growth will be made as part of the 2006/7 budget process in order to fund an additional temporary post to assist the Corporate Information Manager with FOI work as laid out in paragraph 3.23 of the report.</p>
--	---

ITEM 7 Future arrangements for the management of the Adults and Social Care Services

Summary:	The Executive considered a report on 12 th April 2005 setting out proposals by the Chief Executive to modernise the structures of Brent Council. The changes to the Council's structures agreed by the Executive were implemented with effect from 4 th July 2005. This report sets out further proposals for amendments to the structure following the decision of the current Director of Adults and Social Care to accept an appointment with another local authority.
Ward(s):	All
Decision Taken:	<p>(i) that the establishment of a new Department of Housing and Community Care be agreed to include the statutory function in relation to Adult Social Services and in addition to take the corporate lead on housing, adult social services, customer services, and voluntary sector support.;</p> <p>(ii) that a new post of Director of Housing and Community Care be created and the Job Description and Person Specification as attached to the report be agreed for the post which includes the statutory role of Director of Adult Social Services;</p> <p>(iii) that the deletion from the Council's establishment of the posts of Director of Adults and Social Care and Director of Housing and Customer Services be agreed, and the</p>

	<p>dissolution of the departments of Housing and Customer Services and Adults and Social Care;</p> <p>(iv) that the recommendation to retain two separate Lead Member portfolios for Adults, Health and Social Care, and Housing and Customer Services be noted;</p> <p>(v) that it be noted the appointment to the new Director of Housing and Community Care will be made by a Senior Staff Appointments Sub-Committee and is likely to be made in November 2005;</p> <p>(vi) that it be noted a review of the structure of the new department will be carried out once the implications of the forthcoming White Paper on Adult and Community Care and subsequent legislative changes, if any, are clear;</p> <p>(vii) that the Chief Executive, in consultation with the Director of Human Resources and Diversity, be authorised to take such other steps as may be necessary to ensure effective implementation of these proposals;</p> <p>(viii) that it be agreed the structural changes to the Council outlined in this report and summarised in the recommendations above will take effect on Monday 31st October 2005.</p>
--	---

ITEM 8

London Borough of Brent Domestic Violence Corporate Strategy 2005- 2008 and London Borough of Brent Domestic Violence Corporate Manual 2005-2008

Summary:	The London Borough of Brent Domestic Violence Corporate Strategy together with the London Borough of Brent Domestic Violence Corporate Manual sets out the Council's strategic intent in relation to this crime. The draft Domestic Violence Strategy document and Manual document were disseminated as one document for internal consultation between 5 TH August- 24 th August 2005 and amendments to its format have been made.
Ward(s):	All
Decision Taken:	<p>(i) That Appendix A to the report be adopted as the London Borough of Brent's Domestic Violence Corporate Strategy 2005-2008, and Appendix B as the London Borough of Brent Domestic Violence Corporate Manual 2005-2008, subject to any minor amendments officers may need to make;</p> <p>(ii) That the recommendations for action to be taken by individual Council Departments and senior officers in</p>

	order to make the strategy effective be noted and supported.
--	--

BELOW THE LINE REPORTS

ITEM 11 Proposed Lease to EDF Energy of part of land adjoining Ryde House Priory Park Road London NW6

Summary:	This Report sets out the proposed terms and seeks Executive approval for the grant of a lease of part of land adjoining Ryde House, Prior Park Road, London NW6 to EDF Energy plc.
Ward(s):	Kilburn
Decision Taken:	<p>(i) That it be agreed the Council grant a lease to EDF Energy plc (or their duly authorized nominee) upon the main terms set out in the detail part of the report;</p> <p>(ii) that the Director of Finance in consultation with the Borough Solicitor be authorized to agree such other terms as are in the best interest of the Council in granting the lease.</p>
ITEM 12	Payroll Contracts
Summary	A report containing recommendations in relation to the future of the Council's payroll services contracts.
Ward(s):	All
Decision Taken:	<p>(i) That officers be authorised to terminate the payroll services contract between the Council and Serco Solutions Limited dated 16 December 2003 ("2003 Agreement");</p> <p>(ii) that officers be authorised to extend the payroll services contract between the Council and Serco Solutions Limited dated 2 June 1999 ("1999 Agreement") to the 31st October 2007 with provision to terminate the contract at an earlier date up to 3 months before the 31st October 2007, should a new payroll system be ready to go live;</p> <p>(iii) the Director of Finance and Corporate Resources, in consultation with the Borough Solicitor, be authorised to negotiate and agree the terms of the termination of the 2003 Agreement and the extension of the 1999 Agreement;</p>

	<p>(iv) that the novation of the 1999 Agreement and the 2003 Agreement from Serco Solutions Limited (formerly ITNET UK Limited) to Serco Limited be agreed;</p> <p>(v) that it be agreed in principle to the re tender of the Council's Payroll and IT Support Services contract.</p>
ITEM 13	Acquisition of the leasehold interest of 6 & 7 Peel Precinct
Summary:	The report will highlight the need to acquire these units that are due to be demolished as part of the programme but will provide temporary facilities for the current development in Granville Rd and will be counted as S106 contribution to health (by way of GP facilities) in the event that the first Healthy Living Centre development is delayed.
Ward(s):	Kilburn/Queens Park
Decision Taken:	<p>(i) That the acquisition of the leasehold interest in 6 & 7 Peel Precinct on the terms and conditions as set out in the report and as may be agreed by the Head of Property and Asset Management be approved;</p> <p>(ii) that it be noted the acquisition cost will be met by the Single Regeneration Pot funding grant and it will be at nil cost from Council resources.</p>

A JOHN
Chair